



A Chapter of the Association of Legal Administrators

BOARD MEETING PHONE CALL

MEETING MINUTES

Highlights from Board Meeting on October 9, 2018

- Our October Educational Event on the 25th will be at Panache and we have 22 people registered so far.
- We have 1 new member! Welcome to Andrea Kochen in Allentown.
- Kate and Alissa have been doing an excellent job of posting on social networking. Kate will show other board members at the next meeting how to post on our sites.
- Early Bird Gets A Chance! Come to the Legal Expo between 1-2pm and members will get a chance to win a special door prize!
- Watch Out for fraud! Members were reminded about hackers looking for board members to transfer money.